



# BURANDA STATE PRIMARY SCHOOL

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## **BURANDA STATE SCHOOL REFUND POLICY**

At Buranda State School, we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum activities in the school or in other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents and Citizens Association.

State schools are able to charge a fee for:

- an educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student,
- an education service purchased from a provider other than the school where the provider charges the school and,
- a specialised educational program.

A school fee is directed to the purpose for which it is charged.

School fees for extra-curricular activities are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance.

Participation of students in an extra-curricular activity is indicated through payment of the fee and provision of a permission form completed by the parent.

As the school budget cannot meet any shortfalls in funding for an extra-curricular activity due to the subsequent non-participation of a student who had previously indicated attendance of the activity, **fees already paid for an extra-curricular activity will only be refunded with the support of a medical certificate.** Change of mind, or absence from school for other reasons is not a valid reason for a refund.

If a parent wishes to apply for a refund due to their child's non-participation in an extra-curricular activity, they may do so by completing a Request for Refund form available from the school [website](#).

A credit will be placed on the student's account, and used to offset any future charges.

Department of Education policy references:

[Education \(General Provisions\) Act 2006](#)

[Departmental User Charging Procedure](#)